

DCP 419 Working Group - Meeting 09

07 March 2024 at 13:30 - Web-Conference

Attendee	Company
David Jones [DJ]	Alt Han Co
John Orr [JO]	SPEN
Kevin Woollard [KW]	Centrica
Nikhel Jethwa [NJ]	SSE
Paul Abreu [PA]	ENA
Peter Skirvin [PS]	ENWL
Warren Lacey [WL]	NPg
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
Alysson Peña [AP] (TechSec)	ElectraLink
Code Administrator	
Amy Cox [AC]	EDF
Collette Baldwin [CB]	REC
Victoria Burkett [VB]	SSE
David Brown [DB]	Power Data Associates
Richard Brady [RB]	National Grid

1. Administration

- 1.1 All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 The Chair noted that there were five apologies for this meeting.
- 1.3 The Working Group reviewed the previous meeting minutes and agreed them to be an accurate reflection of the discussions held.
- 1.4 An action log has been created and all updates are provided in **Appendix A**.

2. Purpose of the Meeting

- 2.1 The Chair explained that the purpose of this meeting was to review the outstanding actions and further discuss potential solutions within the Working Group and agree next steps.

3. Review of Options for a Solution

- 3.1 The Chair explained that they had spoken to SEC and DCC representatives around potential alternative solutions through the DCC. It was agreed that the Chair would reach out to them so they can attend the next Working Group and discuss with members.
- 3.2 The Working Group discussed their interest in having an Ofgem representation as an observer. . The Secretariat will reach out to Ofgem.
- 3.3 The Working Group agreed it is of best interest to explore all possible solutions before making any further decisions.
- 3.4 The Chair noted that given the absence of members key for discussions it would be best to arrange a meeting for an alternative date.
- 3.5 Members noted further discussions will be held during the next meeting.

4. Agenda Items for Next Meeting

- 4.1 The Working Group discussed the next steps, and the following item was captured:
 - The Secretariat to issue Doodle Poll for next meeting to ensure higher attendance.
 - The Secretariat to reach out to SEC and DCC for representation at the next meeting.
 - The Secretariat to reach out to Ofgem for representation on the Working Group.

5. Any Other Business

- 5.1 The Chair asked the group whether there were any other items of business to discuss.
- 5.2 There were no other items raised.

6. Date of Next Meeting

- 6.1 It was agreed that the Secretariat will seek availability from the DCC and the SEC and then issue a Doodle Poll to the Working Group to determine the best availability for the next meeting. This was previously noted in action 08/03.

7. Attachments

- Attachment 1_DCP 419 Work Plan

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
04/05	The Secretariat to re-look at the DCP 394 legal text and compare what potential amendments may be needed.	Secretariat	Ongoing. <i>15/11/2023 - Additional changes may be needed to the DCP 394 legal text, if a new flow is developed and it is utilised for SIPs to fulfil their pre-notification requirements</i>
05/02	The Secretariat to speak with Ofgem to explain the current discussions being held in relation to the alternate solution (i.e., power restoration alert) and also ask for their view on the 2G/3G comms hub swap-outs in the next few years.	Secretariat	Ongoing. <i>15/11/2023 - It was noted that there is currently no update as of yet, however, the RFI responses may provide more information.</i>
07/02	The Secretariat to check the Ofgem regulation for the process of contacting a Customer and share what this looks like with the Working Group.	Secretariat	Ongoing.
07/03	The Secretariat to contact the Suppliers that provided large numbers to Q7 of the RFI to seek an understanding of the types of jobs that have been included.	Secretariat	Ongoing. <i>11/01/2024 – Secretariat to follow-up.</i>

07/04	AC to speak internally to seek further information around whether using N1 alerts would be a potential option moving forward (Q9 of RFI).	AC	Ongoing. <i>11/01/2024 – AC to follow-Up.</i>
07/05	The Secretariat to speak with the DCC to seek further information around whether using N1 alerts would be a potential option moving forward (Q9 of RFI).	Secretariat	Ongoing. <i>11/01/2024 – Secretariat to follow-up.</i>
07/06	The Secretariat to check the DCP 400 draft legal text to see if it states that the Crowded Meter Room [CMR] have an obligation to notify the DNO.	Secretariat	Ongoing.
08/01	The Secretariat to invite a member of the DCC to the next Working Group meeting.	Secretariat	New Action.
08/02	The Secretariat to invite a member of the DCC to the next Working Group meeting.	Secretariat	New Action.
08/03	The Secretariat to seek availability from the DCC and the SEC and then issue a Doodle Poll to the Working Group to determine the next meeting date (WG 09).	Secretariat	New Action.

Closed Actions

Action Ref.		Update	
07/01	The Secretariat to update the incorrect spelling within the previous meeting minutes (WG 07).	Secretariat	Closed.
07/07	The Secretariat to issue a Doodle Poll to the Working Group to determine the next meeting date (WG 08).	Secretariat	Closed.